

Meeting Minutes

12/10/2025

Village President Nancy Kyrouac called the meeting to order with roll call at 6:00 pm. All members were present. Pledge of Allegiance was recited. President Kyrouac asked for a moment of silence.

President Kyrouac introduced Lisa Brodin to the Trustees as the Clerk in Training. Lisa accepted the position and started December 8, 2025.

Minutes of previous meeting were presented. Motion by David Wilken to accept, seconded by Angela Breedlove. Motion carried by roll call vote.

Cass County Animal Control was present to offer their services. The fee is based on the 2000 census numbers which would cost the Village \$7,000.00 a year. Clerk Gardner did comment that our census numbers are lower now than they were in 2000. After much discussion, it was decided to put this on hold until the January/February meeting.

Cameron Jones from Benton & Associates was present to update on the progress at the Lift Station. Productive first half of November. He mentioned that most of the underground stuff is installed. Currently we are in a “holding pattern” waiting for the valve vault to install the first of January 2026. Pay request for December are: \$185,957.69 to Petersburg Plumbing and \$7,200.00 to Benton & Associates. The underground diesel tank will be removed as soon as weather permits. The goal is to finish April 2026.

The Zoning Map requested by the previous Mayor Kitty Mau has finally been completed. However, Cameron Jones, Benton & Associated forgot to bring it to the board meeting. He will email once he is back at the office.

President Kyrouac requested approval to pay Petersburg Plumbing \$185,957.69 for lift station and Benton & Associates for \$7,200.00. Motion by David Wilken to approve the pay request, seconded by Jacob Gardner; Motion carried by roll call vote.

Vanessa Doellman presented treasurer report, all accounts are currently fine, however she is watching Streets Miscellaneous line item – it is low. Vanessa mentioned that with the timing of reimbursements from the State we will need to borrow from Utility Tax if the Sludge Fund account is too low. This will be paid back as soon as we are reimbursed from the State Treasurer’s office. The current pay requests for the lift station will be paid from the Utility Tax account and repaid once the reimbursement is received. She also mentioned that she is watching Streets Miscellaneous line item. Motion by Richard Turner, seconded by Angela Breedlove to approve the Treasurers report. Motion carried by roll call vote.

Bills were presented to payment. Motion by Richard Turner, seconded by Jacob Gardner, to approve the bills. Motion carried by roll call vote.

Public Works director, Will Harris, gave his report. He also mentioned future projects are:

- Water plant roof needs repair.
- Village Hall windows need replaced.
- Village Hall roof needs coating
- Sewer plant - take tank down -
- Sludge removal – 2-4 years away.
- Replacing valves and hydrants

David Wilken voiced his concern regarding snow removal of the past snowstorm. He mentioned concern on south Charles Street.

Will Harris requested approval from the board to purchase a new blower. The seals are out and we are down to 1 blower. Motion by David Wilken, seconded by Jacob Gardner to purchase a new blower. Motion carried by roll call vote.

Police Chief Fanning presented his monthly report.

Will Harris, Public Works Director was approached by Bill Leahy requesting water service from the Village. He lives ¼ mile east of Ashland on the blacktop towards Pleasant Plains. PW Director Harris will set a pit in the subdivision at the east end of Ashland and Leahy will be responsible for running his own line to connect. He said the cost would be \$5,000.00 to tap meter to Village. Motion to approve by Richard Turner, seconded by Angela Breedlove. Motion carried by roll call vote.

President Kyrouac presented Resolution No. _____ for American 250 Commemoration for approval. Motion by Richard Turner, seconded by Kelly Buker; motion carried.

Demo update – Jaren’s can start December 22, 2025 per Tom Veith, Village Attorney; Significant progress needs to be made by March 17, 2026.

President Kyrouac reminded the Trustees of Christmas in the Village on December 13, 2025 at 5:00pm with Santa arriving at 5:30pm.

Motion to adjourn by Jacob Gardner, seconded by David Wilken. Meeting adjourned at 7:15pm

Respectfully Submitted

Pamela Gardner, Clerk

